



The Arc  
High Street  
Clowne  
Derbyshire  
S43 4JY

## **Key Decisions & Items to be Considered in Private**

**To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

**Published on: 18<sup>th</sup> January 2019**

## INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at the The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer at this address or by email to [sarah.sternberg@bolsover.gov.uk](mailto:sarah.sternberg@bolsover.gov.uk). The list can also be accessed from the Council’s website at [www.bolsover.gov.uk](http://www.bolsover.gov.uk).

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader  
Councillor M. Dooley  
Councillor S.W. Fritchley  
Councillor H.J. Gilmour  
Councillor D. McGregor – Deputy Leader  
Councillor B.R. Murray-Carr  
Councillor M.J. Ritchie  
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the

Joint Head of Service for Corporate Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

**The dates for meetings of Executive for 2018/19 are as follows:**

2019 - 18<sup>th</sup> February  
4<sup>th</sup> March  
1<sup>st</sup> April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

| Matter in respect of which a decision will be taken | Decision Maker | Date of Decision               | Documents to be considered   | Contact Officer                                | Is this decision a Key Decision?  | Is this key decision to be heard in public or private session |
|---|----------------|--------------------------------|--|--|---|---|
| <b>Medium Term Financial Plan</b>                   | Executive      | 18 <sup>th</sup> February 2019 | Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy | Joint Head of Finance and Resources            | Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Exempt – Paragraph 3  |
| <b>Medium Term Financial Plan</b>                   | Executive      | 18 <sup>th</sup> February 2019 | Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy | Joint Head of Finance and Resources            | Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Open  |
| <b>Land Sale – Mill Lane, Bolsover</b>              | Executive      | 18 <sup>th</sup> February 2019 | Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services                 | Joint Head of Property and Commercial Services | Yes– involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.  | Exempt – Paragraph 3  |

| <b>Matter in respect of which a decision will be taken</b>                             | <b>Decision Maker</b> | <b>Date of Decision</b>    | <b>Documents to be considered</b>  | <b>Contact Officer</b>                      | <b>Is this decision a Key Decision?</b>   | <b>Is this key decision to be heard in public or private session</b> |
|--|-----------------------|----------------------------|--|---|---|--|
| <b>Award of contract to supply UPVc external doors and windows to Council housing.</b> | Executive             | 4 <sup>th</sup> March 2019 | Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety | Joint Head of Housing and Community Safety. | Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Open   |
| <b>Award of contract to provide void cleaning to Council housing.</b>                  | Executive             | 4 <sup>th</sup> March 2019 | Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety | Joint Head of Housing and Community Safety. | Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Open   |
| <b>Award of contract to provide damp investigations and associated remedial work.</b>  | Executive             | 4 <sup>th</sup> March 2019 | Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety | Joint Head of Housing and Community Safety. | Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Open   |

| <b>Matter in respect of which a decision will be taken</b>  | <b>Decision Maker</b> | <b>Date of Decision</b>    | <b>Documents to be considered</b>  | <b>Contact Officer</b>                      | <b>Is this decision a Key Decision?</b>   | <b>Is this key decision to be heard in public or private session</b> |
|---|-----------------------|----------------------------|--|---|---|--|
| <b>Award of contract for roofing for Council properties</b> | Executive             | 4 <sup>th</sup> March 2019 | Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety | Joint Head of Housing and Community Safety. | Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Open   |
| <b>Anti-Social Behaviour Policy</b>                         | Executive             | 4 <sup>th</sup> March 2019 | Report of H.J. Gilmour – Portfolio Holder for Housing and Community Safety | Joint Head of Housing and Community Safety. | Yes - involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more. | Open   |

## **SCHEDULE**

### **SCHEDULE 12A**

#### **ACCESS TO INFORMATION: EXEMPT INFORMATION**

#### **PART 1**

#### **DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.

2. Information which is likely to reveal the identity of an individual.
  3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
  4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
  5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
  6. Information which reveals that the authority proposes –
    - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
    - (b) To make an order or direction under any enactment.
  7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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